

SUMMIT TOWNSHIP SUPERVISORS
Organization Meeting
followed by Business Meeting
January 5, 2026

AGENDA

*Please note: Prior to every Supervisor vote, the opportunity for “discussion” includes any meeting attendee comments.
Please do not hesitate to alert the Board that you wish to comment, even if they initially do not acknowledge you.*

1. CALL TO ORDER

2. APPROVAL OF MINUTES – Regular Business Meeting Dec 15, 2025 and Special Meeting Dec 23, 2025

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

3. PUBLIC COMMENT ON AGENDA ITEMS

4. CORRESPONDENCE

5. ORGANIZATION

A. Resolution #2026-01 – Organization of the Board of Supervisors

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

B. Appoint Secretary

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

C. Appoint Solicitor

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

D. Appoint Engineer

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

E. Appoint Zoning Administrator

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

F. Appoint Code Enforcement Officer

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

G. Appoint Employees, approve wages and benefits

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

H. All eligible employees are entitled to pension according to the Township pension policy. Pension to be set at \$_____ per employee for 2026, payments to be made quarterly to The Principal Financial Group and TransAmerica, pension trustee.

Motion _____ Second _____ Vote: AD ____, JL ____, MW ____

I. Appoint CPA

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

J. Appoint Vacancy Board

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

6. WARRANT TAX COLLECTOR

A. Commission for real estate tax collection for 2026

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

B. Commission for streetlight district collection for 2026

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

C. Appoint Local Services Tax Collector

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

7. SET TREASURER'S BOND

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

8. SELECT DEPOSITORY

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

9. SET MEETING DATES AND TIMES

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

10. SET MILEAGE REIMBURSEMENT

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

11. APPROVE PSATS CONFERENCE ATTENDANCE

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

12. APPOINT PEMA REPRESENTATIVE

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

13. APPOINT ECTCC DELEGATE, Alt. 1

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

14. APPOINT SEWER AUTHORITY MEMBER

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

15. APPOINT WATER AUTHORITY MEMBER

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

16. APPOINT PLANNING COMMISSION MEMBER

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

17. APPOINT ZONING HEARING BOARD MEMBER

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

18. APPOINT STEIDA MEMBER

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

19. NEW BUSINESS

- A. Motion to approve/deny Resolution #2026-02, Use of 2026 County Liquid Fuels funds for road maintenance materials

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

- B. Motion to approve/deny Resolution #2026-03, Records Disposition

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____

20. OLD BUSINESS

21. LAND DEVELOPMENT

22. OTHER BUSINESS

- A. Solicitor
- B. Engineer
- C. Supervisors

23. PUBLIC INPUT (3-minute limit)

24. ADJOURNMENT – Next Regular Business Mtg., Tuesday, January 20, 2026 @ 4:30 pm.

Motion _____ Second _____

Vote: AD ____, JL ____, MW ____