

**SUMMIT TOWNSHIP SUPERVISORS**  
**Organization Meeting**  
**followed by Business Meeting**  
**January 5, 2026**

**AGENDA**

*Please note: Prior to every Supervisor vote, the opportunity for "discussion" includes any meeting attendee comments.*

*Please do not hesitate to alert the Board that you wish to comment, even if they initially do not acknowledge you.*

1. CALL TO ORDER
2. APPROVAL OF MINUTES – Regular Business Meeting Dec 15, 2025 and Special Meeting Dec 23, 2025  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CORRESPONDENCE
5. ORGANIZATION
  - A. Resolution #2026-01 – Organization of the Board of Supervisors  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - B. Appoint Secretary  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - C. Appoint Solicitor  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - D. Appoint Engineer  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - E. Appoint Zoning Administrator  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - F. Appoint Code Enforcement Officer  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - G. Appoint Employees, approve wages and benefits  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_
  - H. All eligible employees are entitled to pension according to the Township pension policy. Pension to be set at \$\_\_\_\_\_ per employee for 2026, payments to be made quarterly to The Principal Financial Group and TransAmerica, pension trustee.  
Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_\_, JL \_\_\_, MW \_\_\_

I. Appoint CPA

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

J. Appoint Vacancy Board

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

6. WARRANT TAX COLLECTOR

A. Commission for real estate tax collection for 2026

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

B. Commission for streetlight district collection for 2026

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

C. Appoint Local Services Tax Collector

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

7. SET TREASURER'S BOND

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

8. SELECT DEPOSITORY

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

9. SET MEETING DATES AND TIMES

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

10. SET MILEAGE REIMBURSEMENT

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

11. APPROVE PSATS CONFERENCE ATTENDANCE

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

12. APPOINT PEMA REPRESENTATIVE

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

13. APPOINT ECTCC DELEGATE, Alt. 1

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

14. APPOINT SEWER AUTHORITY MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

15. APPOINT WATER AUTHORITY MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

16. APPOINT PLANNING COMMISSION MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: AD \_\_, JL \_\_, MW \_\_

17. APPOINT ZONING HEARING BOARD MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_, JL \_\_, MW \_\_

18. APPOINT STEIDA MEMBER

Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_, JL \_\_, MW \_\_

19. NEW BUSINESS

A. Motion to approve/deny Resolution #2026-02, Use of 2026 County Liquid Fuels funds for road maintenance materials

Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_, JL \_\_, MW \_\_

B. Motion to approve/deny Resolution #2026-03, Records Disposition

Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_, JL \_\_, MW \_\_

20. OLD BUSINESS

21. LAND DEVELOPMENT

22. OTHER BUSINESS

- A. Solicitor
- B. Engineer
- C. Supervisors

23. PUBLIC INPUT (3-minute limit)

24. ADJOURNMENT – Next Regular Business Mtg., Tuesday, January 20, 2026 @ 4:30 pm.

Motion \_\_\_\_\_ Second \_\_\_\_\_      Vote: AD \_\_, JL \_\_, MW \_\_