REGULAR BUSINESS MEETING AGENDA

SUMMIT TOWNSHIP SEWER AUTHORITY

THURSDAY, JULY 30, 2026

MEETING TIME: 9:00 A.M. 8890 OLD FRENCH ROAD, ERIE, PA 16509

1. Call to Order

2. Motion to approve the minutes of the Regular Meeting held Thursday, June 25, 2026.

3. Motion to approve the Treasurer's Report as presented.

4. Motion to approve the Expenditure Report as presented.

5. Solicitor's Report

6. Engineer's Report

    a. Motion to approve Payment Application No. 2 for the G&H / Fairfield Manhole Project submitted by Showman Excavating for $3,762.68

    b. Motion to approve Payment Application No. 6, for the Oliver Road Project, Contract 1, submitted by TerraWorks for $48,889.50

    c. Motion to approve Construction Contract Change Order #3 for the Oliver Road Project, Contract 1, submitted by TerraWorks for $35,044.50.

7. Manager's Report

    a. Motion to approve the findings and recommendations contained in the Management's Review of the 2019 Capital Spending Plan and authorize Management and the Authority Engineer to:

        1. Proceed with preliminary engineering and project development for the Lee Road Low Pressure Sewer Extension, including the proposed extension to Picnicana Park.

        2. Continue discussions with Summit Township regarding participation in the Picnicana Park Extension.

        3. Evaluate and develop project financing alternatives, including tapping fees, Authority reserves, potential Township participation, and other low-interest financing options, and return to the Board with financing recommendations.

        4. Return to the Board for approval prior to final design, execution of agreements, authorization of financing, and advertisement of bids.

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Manager's Report (continued)

b. Motion to authorize Management to pursue the following investment strategy:

   1. Maintain all reserve funds in a high-yield money market account to maximize liquidity.

   2. Establish a laddered Certificate of Deposit (CD) program.

   3. Meet with a fiduciary investment advisor to evaluate additional investment alternatives.

c. Motion to modify the Personnel Code regarding Health Benefits as follows:

   1. Approve the Evaluation of Health Benefit Program Equivalency as presented and determine that the original Medicare Parts A and B, standardized Medicare Supplement Plan G, and Medicare Part D shall constitute the modern equivalent of health benefits currently provided under the Personnel Code, replacing the obsolete Security 65.

   2. Authorize the reimbursement of qualified health insurance premiums for a non-Medicare-eligible spouse whose coverage through the Authority is terminated because of the employee becoming eligible for Medicare.

   3. Authorize the Personnel Committee and Manager to prepare and present final Personnel Code revisions and related administrative procedures addressing eligibility, documentation requirements, reimbursement frequency, premium payment procedures, Income-Related Monthly Adjustment Amounts (IRMAA), administration of the supplemental benefit and Health Reimbursement Arrangement (HRA), annual verification of eligibility, and carrier selection.

d. Motion to approve the Audit Engagement Letter with McGill, Power, Bell, and Associates for the 2025-2026 fiscal year.

8. Residents to be Heard (3-minute limit)

9. New Business

10. Executive Session – Personnel Matters

11. Adjournment

__Please note__: Prior to every board vote, the opportunity for "discussion" includes any meeting attendee comments. Please do not hesitate to alert the Board that you wish to comment.